



GROUP CHECK-IN FORM

Please complete and have this form ready to present at the Liberty Ridge Farm Guest Relations window upon arrival. This helps to speed up the check-in process and assists with a smooth and speedy start to your field trip.

Group Name: _____

Actual # of Students: _____ Actual # of Faculty/Staff: _____

of Chaperones: _____

Are chaperones paying for themselves? (Y/N) _____

Preferred Payment Method:

_____ Charge to credit card

_____ Cash

_____ Pay with school check day of field trip

_____ BOCES to be invoiced through BOCES

_____ Purchase Order or Voucher - to be invoiced

***Thanks and we look forward to seeing you at Liberty Ridge Farm!
If you have questions, please contact info@libertyridgefarmny.com***